Quick Reference for American Legion Evergreen Boys & Girls State 2027

Dates

- Program Dates – June 20th through June 26th, 2027
- Registration forms must be submitted online
- The deadline for the Samsung Scholarship application is June 20th, 2027 (application is online and more info can be found at https://www.legion.org/scholarships/samsung)

Location and Time

- Location – Warm Beach Conference Center, Stanwood
- Registration times – June 20th from Noon-2:30 pm
- Family Day Breakfast – June 26th at 8:00 am (cost $15/person)
- Graduation Celebration – June 26th at 9:00 am (no ticket required)

Cost

- Cost per delegate – $700 (total)
- Tuition – $350 (usually paid by the sponsoring Post/District/SAL/Riders Chapter/Unit)
- Registration fee – $350 (usually paid by the delegate at time of registration or may be paid in advance as well)
- Financial aid is available up to the full cost to attend
- Please do not turn down a student due to a lack of funding – we will find funding to sponsor them!

Website Links

- https://ebgs-wa.org
- https://ebgs-wa.org/recruiters/ (resources page)
- https://form.jotform.com/251298944306161 (volunteer to help out on site!)
- https://tinyurl.com/EBS-EGS (EBGS recruiters toolbox)
- Also find us on Facebook (@EBGState), and Instagram (@EvergreenBoysGirlsState)

Contact information

- **Chairman:** Tony Morea Chairman@EvergreenBoysState.org
- **Director:** <Director Name> Director@EvergreenBoysState.org
- **Administrative Officer:** Carol Reed Office@EvergreenBoysState.org
- **Evergreen Boys & Girls State Contacts:**
  - **East:** Mike Montaney mmontaney@gmail.com
  - **West:** Carol Reed cmreed98058@hotmail.com
- **Department Administrator/Registrar:** Office@EvergreenBoysState.org
  - EBGS Registrar P.O. Box 3917, Lacey, WA 98509-3917

American Legion Evergreen Boys & Girls State- Registration Process

Initial Outreach:

- The Post obtains copies of the **Application form** and emails or takes them to the local high schools. (https://ebgs-wa.org/recruiters/)
- The teacher/advisor/counselor at the school helps identify interested students and provides leads to the Post via completed forms.

Student Selection:

- We suggest interested students participate in an interview process with the Post.
- Each Post selects the students they wish to sponsor to attend EBGS.

Registration:

- Once selected, the Post *immediately* provides the chosen students with the **EBGS Delegate Registration Checklist,** which has a website link for EBGS registration.
- The student should use the link to complete their registration form. (There is no parent signature on this form, so there is no reason why they need to wait to submit it!)
- Upon successful submission of the registration form, the student will receive an email with a PDF copy of their registration form and their Delegate ID number.

Confirming Sponsorship:

- The student should forward their registration email with the PDF form and Delegate ID to the sponsoring Post.
- The Post will use the Delegate ID to fill out the **Sponsorship Agreement** form at https://tinyurl.com/EBGS27-SPONSOR. (IMPORTANT: we need to know how much the post is paying so we can request the balance from the delegate/family!)

Communication with the Student's Family:

- It is requested that sponsoring Posts check in with their delegates at least once per month prior to the start of EBGS.
- An email will be sent to the student's parent/guardian prompting them to complete and submit the necessary medical and permission forms beginning in March.
- Another email will follow with detailed instructions on the payment process. This email provides payment options, either via check or in the Zeffy portal.

Payment Process:

- The student's family makes their portion of the payment as instructed in the email.
- The sponsoring Post submits their share of the payment. They can pay via Zeffy (https://tinyurl.com/EBGS27-SponPay) or, if they prefer to pay by check, they should use the Check Transmittal form (https://tinyurl.com/EBGS-CheckTransmittal). Checks are sent to the Department of Washington.

Dietary and Additional Arrangements:

- The student's family is responsible for filling out the dietary restrictions form at https://tinyurl.com/EBGS27-FOOD.
- In June, Family Day breakfast tickets are made available for purchase. Both the student's family and the sponsoring Post can buy these tickets either via check or Zeffy as per their preference.

EBGS Recruiter's Registration Checklist

Here is a checklist for the Post Recruiter that will help complete the sponsorship & registration process.

Checklist	
☐	Take copies of the **Application** form to the local schools, scout troops, or other youth activities to obtain leads on interested students.
☐	The school or other organization helps identify interested students and provides names and contact information to you.
☐	The Post should interview and select students it wishes to sponsor for Evergreen Boys & Girls State using its local procedures.
☐	Once selected, notify your student immediately! Provide your student with a copy of the "***EBGS Delegate Registration Checklist,***" so they know how to complete the registration process.
☐	The **registration** form will be completed by the student at the link provided on the *Delegate Registration Checklist* (this is not on the EBGS website!)
☐	Students should forward the email with their completed registration form to their local Post sponsor for their records
☐	The sponsoring Post should complete the online "***Sponsorship Agreement***" form at https://tinyurl.com/EBGS27-SPONSOR to report the amount of fees that will be paid on the student's behalf.
☐	Additional forms required for registration will be emailed to the PARENT email the student provided on their registration form (FYI only)
☐	Payment of Fees Online: https://tinyurl.com/EBGS27-SponPay
☐	Payment of Fees Via Check: Fill out the "*Sponsor Payment Transmittal Form*," make a check out to "Evergreen Boys & Girls State," and mail it to Department HQ at the PO Box address shown on the form
☐	(Optional) Purchase Family Day tickets and come to the Family Day breakfast and graduation celebration on June 26th, beginning at 8:00 am at Warm Beach Conference Center! [link to be provided in June]

IMPORTANT NOTES:

- The *application* form on the Evergreen Boys & Girls State website is **not** the registration form. Delegate registration is completed via the link provided on the Delegate Registration Checklist.
- Registration is not complete until required information is submitted and payment is received.

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EBGS Delegate Registration Checklist

Congratulations on being selected as a Delegate to attend the Evergreen Boys & Girls State Leadership Program! The program will be held the week of June 20-26, 2027, at Warm Beach Conference Center in Stanwood. Below is a checklist to help you complete your registration.

Checklist

☐	Registration form completed online here: https://tinyurl.com/EBGS27-REG (or use QR below) • If you previously received an email invite from "EBGS Enrollment System" to register, you already completed this step. • The application form on the EBGS website is not the registration form. You must use the link or QR code on this checklist to register. • Take note of your Delegate ID # – it will be used on future forms!
☐	[**If being sponsored by a local Post**] Forward your email with the registration form to your local Post sponsor for their records. They need your Delegate ID # for their forms.
☐	Additional forms will be emailed to the PARENT email you provided on your registration form. Please ensure it is correct! [beginning in March]
☐	Medical form completed, signed by parent, and uploaded to portal [beginning in March]
☐	Permission and media forms completed, signed by parent, and uploaded to portal [beginning in March]
☐	[**If required**] Special Dietary Needs form filled out online here: https://tinyurl.com/EBGS27-FOOD (or use QR below)
☐	Information regarding payment of Fees will be sent via separate email [Payment Portal Opens in March]
☐	Purchase Family Day tickets (optional) [You may purchase at check-in on June 20th or online at the link which will be provided in late May]

Registration is not complete until all required information is submitted.

Registration Form
https://tinyurl.com/EBGS27-REG

Dietary Needs Form
https://tinyurl.com/EBGS27-FOOD

2027 Application to Attend

Evergreen Boys & Girls State Leadership Program

June 20-26, 2027

First Name: _____ **Last Name:** _____

Address: _____

City: _____ **State:** ____ **Zip:** _____

Contact Phone Number: _____

Email Address: _____

Parent/Guardian Name: _____

High School: _____ **Counselor/Advisor:** _____

H.S. Counselor/Advisor Email Address: _____

Please provide information relevant to your application you would like us to know on the back of this form.

For students in the Class of 2028!

Hey there, future leader! Are you ready to take charge, build connections, and make your mark on the world? We're here to tell you about an incredible opportunity that could change your life: American Legion Evergreen Boys & Girls State!

Imagine a week where you step into the shoes of a political leader, debate important issues, and engage with like-minded peers from across the state. That's American Legion Evergreen Boys & Girls State in a nutshell – an experience that will challenge you, empower you, and shape you into a confident and informed citizen.

Evergreen Boys & Girls State aims to allow every interested high school junior to attend, regardless of their family's financial situation. Financial assistance from a local American Legion Post and/or a sponsor is available to all applicants. The total cost to attend is $700. Typically, an American Legion sponsor will pay $350 of this cost automatically for each student; however, full financial aid will be provided upon request.

Note: Completion of this form does not register you for the program. Once selected to attend, you will be required to submit your registration package via our electronic forms portal. A checklist should be provided to you with the registration information and links. Contact office@evergreenboysstate.org for questions or assistance.

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EBGS Sponsor Payment Transmittal Form

Post Name:_____ Post #:_____District #: _____

Post Boys & Girls State Contact Person: _____

Phone #:_____ E-Mail: _____

Please select:

☐ Enclosed is a check in the amount of $_____for the delegate(s) listed below.

☐ We do not wish to select delegates for this year's program but would still like to be a sponsor. We have enclosed a check in the amount of $_____.
(The EBGS Office will choose students on your behalf and let you know once they have been selected)

☐ We wish to help with funding for administrative expenses for this year's program (delegate manuals, supplies & T-Shirts). We have enclosed a check in the amount of $_____.

Please list the name, high school, and delegate ID # (if known) of the delegate(s) your Post has agreed to sponsor along with the amount to be applied for each delegate. Additional delegates may be listed on the back of this form if necessary. Write checks out to "Evergreen Boys & Girls State" please.

Student Name	**High School**	**Delegate ID #** (if known)	**Amount to be applied**

If you have any delegates your Post is not financially able to sponsor, please list them below, and attach their completed registration form. We will match them with another Post for funding.

Student Name	**High School**	**Delegate ID #** (if known)

Please send this completed form along with your check to:

Evergreen Boys & Girls State
Department of Washington
PO Box 3917
Lacey, WA 98509-3917

Delegate ID#

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The American Legion Department of Washington, P.O. Box 3917 Lacey, WA 98509-3917
EBGS-WA.org

Evergreen Boys & Girls State Sponsorship Agreement

Post Name:_____ Post #:_____District #: _____

Post Boys & Girls State Contact Person: _____

Phone #:_____ E-Mail: _____

Delegate Name First: _____ Last: _____

Delegate ID Number: _____
(your delegate received this number when they submitted their registration online)

Amount to be paid by your Post: $_____

Amount to be paid by the Student: $_____

Amount to be paid by an Outside Sponsor: $_____
(if applicable)

Outside Sponsor Name:
_____

Total Fees to be paid: **$ 700.00**

Payment Method:

- ☐ Zeffy - pay here: https://tinyurl.com/EBGS27-SponPay
- ☐ Check - get transmittal here:
- ☐ Unsure

NOTE: This form is for information purposes. It is preferred for the Post Contact person to complete and submit it online here: https://tinyurl.com/EBGS27-SPONSOR

If you are unable to submit the form online, you may complete and submit via email to office@EvergreenBoysState.org